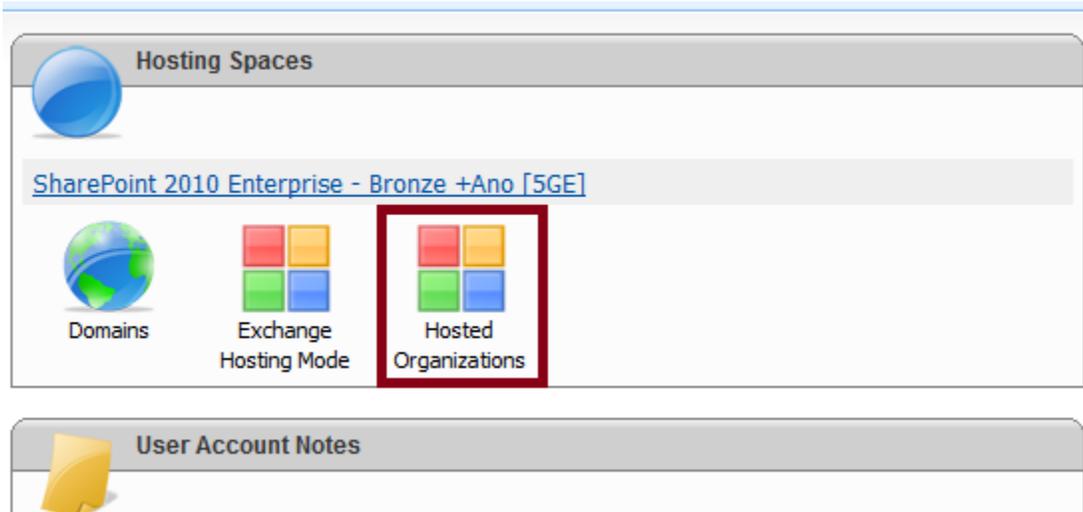
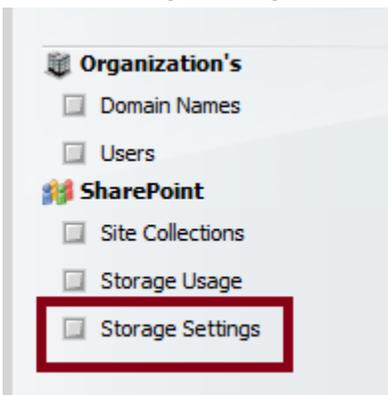


Upgrade Procedure for SharePoint 2010 Customers.

1. Login into the control panel at <https://cp.hostallapps.com> with your username and password.
2. Click on Hosted Organizations.



3. Click on the Organization Name.
4. Click on Storage Settings from the left menu.



You will see your previous values. Enter new value. Here are the new values that you will need to enter. The values are in MB. So if you have a SharePoint Foundation 2010 Silver Plan; then you would need to enter 1000.

Here is the table for different plans and corresponding values.

Foundation	Silver	Gold	Platinum	Platinum Plus	Enterprise	Enterprise Pro
New Values	1000	5000	20000	75000	150000	200000

Standard	Bronze	Silver	Gold	Platinum	Professional	Professional-Plus
New Values	10000	20000	75000	150000	200000	300000

Enterprise	Bronze	Silver	Gold	Platinum	Professional	Professional-Plus
New Values	10000	20000	75000	150000	200000	300000

5. The relevant values based on your plan needs to be entered in the following boxes in the Control Panel.

The screenshot shows the 'Storage Settings' control panel. A red box highlights the 'Storage Settings' section, which contains two input fields: 'Maximum site storage size (MB): 150000' and 'Send warning E-mail when site storage reaches (MB): 150000'. A grey box with an arrow points to these fields, labeled 'Step 1: Enter new values from the'. Below this, another red box highlights the 'Save and Apply to All Site Collections' button. A grey box with an arrow points to this button, labeled 'Step 2: Click Here.'.

6. Click on Site Collections from the Left Menu.

The screenshot shows the left menu with two main sections: 'Organization's' and 'SharePoint'. Under 'SharePoint', the 'Site Collections' option is highlighted with a red box.

7. Click on Site Collection URL and **enter the new values as indicated in above table** based on your plan.

Maximum site storage size (MB):	<input type="text" value="150000"/>
Send warning E-mail when site storage reaches (MB):	<input type="text" value="150000"/>

8. Click on Update.

<input type="button" value="Update"/>	<input type="button" value="Cancel"/>	<input type="button" value="Delete"/>
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