

## Manually Configuring Outlook 2013 for Hosted Exchange 2016

- 1. Click on Start > Control Panel (in your Desktop).
- 2. Double Click on 'Mail' icon
- 3. Click on 'Show Profiles
- 4. Click on 'Add
- 5. Provide a name (Can provide the user's display name) and click on OK.
- 6. Please select the option 'Manually configure server settings or additional server types' and click on 'Next
- 7. Select 'Microsoft Exchange' and click on 'Next'
- 8. In the Microsoft Exchange Server, type: exch2016mbx03.hostingcloudapp.net

Server Settings							
Server:	exch20	16mbx03.	hostingclou	dapp.net			
User Name:	-					Check Name	
Offline Settings							
🔽 Use Cached Exchange Mode							
Mail to keep offline:	,	12	12	0	34 - 10	12 months	

- 9. In the User name, type the Display Name of the user account you are configuring
- 10. Now, don't click on 'Next' or 'Check Name. Instead click on 'More Settings'.
- 11. At the next pop up box which says, 'The action cannot be completed. ..... ' Please click on 'OK'.











- 12. You need to click on 'Cancel' at the next pop up box.
- 13. In the next pop up box, please select the 'Connection' tab.
- 14. Click on the button 'Exchange Proxy Settings'.

	Microsoft Exchange
N	General Advanced Security Connection
200	Outlook Anywhere
	Connect to Microsoft Exchange using HTTP
	Exchange Proxy Settings

- 15. In connection settings type in the box: webmail.hostingcloudapp.com
- 16. Put a check mark on 'Connect using SSL Only'
- 17. Ensure there is a check mark on 'Only connect to proxy servers that have this principal name in their certificate
- 18. Type the following in the below box: msstd:webmail.hostingcloudapp.com
- 19. Ensure both the boxes below for 'fast and slow network' is checked
- 20. Under 'Proxy authentication' settings select 'Basic Authentication' from the drop down list then hit OK.











select, contact your Exchange Administrator. Connection settings Use this URL to connect to my proxy server for Exchange: https:// webmail.hostingcloudapp.com Connect using SSL only Conly connect to proxy servers that have this principal name in their certificate: msstd:webmail.hostingcloudapp.com/ Con fast networks, connect using HTTP first, then connect using TCP/IP On slow networks, connect using HTTP first, then connect using TCP/IP Proxy authentication settings Use this authentication when connecting to my proxy server for Exchange:	Microsoft nesting R identity v	Outlook can communicate with Microsoft Exchange over the Internet by emote Procedure Calls (RPC) within HTTP packets. Select the protocol and th erification method that you want to use. If you don't know which options to
Connection settings Use this URL to connect to my proxy server for Exchange: https:// webmail.hostingcloudapp.com Connect using SSL only Only connect to proxy servers that have this principal name in their certificated msstd:webmail.hostingcloudapp.com/ On fast networks, connect using HTTP first, then connect using TCP/IP On slow networks, connect using HTTP first, then connect using TCP/IP Proxy authentication settings Use this authentication when connecting to my proxy server for Exchange:	select, coi	ntact your Exchange Administrator.
Use this URL to connect to my proxy server for Exchange: https:// webmail.hostingcloudapp.com Connect using SSL only Only connect to proxy servers that have this principal name in their certificate msstd:webmail.hostingcloudapp.com/ On fast networks, connect using HTTP first, then connect using TCP/IP On slow networks, connect using HTTP first, then connect using TCP/IP Proxy authentication settings Use this authentication when connecting to my proxy server for Exchange:	Connect	ion settings
<ul> <li>https:// webmail.hostingcloudapp.com</li> <li>Connect using SSL only</li> <li>Only connect to proxy servers that have this principal name in their certificated msstd:webmail.hostingcloudapp.com/</li> <li>On fast networks, connect using HTTP first, then connect using TCP/IP</li> <li>On slow networks, connect using HTTP first, then connect using TCP/IP</li> <li>Proxy authentication settings</li> <li>Use this authentication when connecting to my proxy server for Exchange:</li> </ul>	Use this	URL to connect to my proxy server for Exchange:
<ul> <li>Connect using SSL only</li> <li>Only connect to proxy servers that have this principal name in their certificate msstd:webmail.hostingcloudapp.com/</li> <li>On fast networks, connect using HTTP first, then connect using TCP/IP</li> <li>On slow networks, connect using HTTP first, then connect using TCP/IP</li> <li>Proxy authentication settings</li> <li>Use this authentication when connecting to my proxy server for Exchange:</li> </ul>	https://	webmail.hostingcloudapp.com
<ul> <li>On fast networks, connect using HTTP first, then connect using TCP/IP</li> <li>On slow networks, connect using HTTP first, then connect using TCP/IP</li> <li>Proxy authentication settings</li> <li>Use this authentication when connecting to my proxy server for Exchange:</li> </ul>	v Conn v O	nly connect to proxy servers that have this principal name in their certificate msstd:webmail.hostingcloudapp.com/
Proxy authentication settings Use this authentication when connecting to my proxy server for Exchange:	☑ On fa ☑ On sl	ast networks, connect using HTTP first, then connect using TCP/IP low networks, connect using HTTP first, then connect using TCP/IP
Use this authentication when connecting to my proxy server for Exchange:	Proxy au	thentication settings
	Use this	authentication when connecting to my proxy server for Exchange:
NTLM Authentication	NITI NA A	uthentication 🔻

- 21. Click on 'Apply' and 'OK' on This Window.
- 22. Now click on 'Check Name'.
- 23. Type the email address in the user name field and type in the password for this account and click on 'OK'.
- 24. Once it gets authenticated; server name and username would have an underline

Domain: mcshouston.com	
recurrently createring is	

25. Hit 'Next 'and 'Finish' the setup process.













26. Open Outlook and it would again prompt for the login credentials for authentication.







