## How to sync iPhone/iPad with Hosted Exchange 2016.

1. On the device, choose "Settings", and then choose "Mail, Accounts"
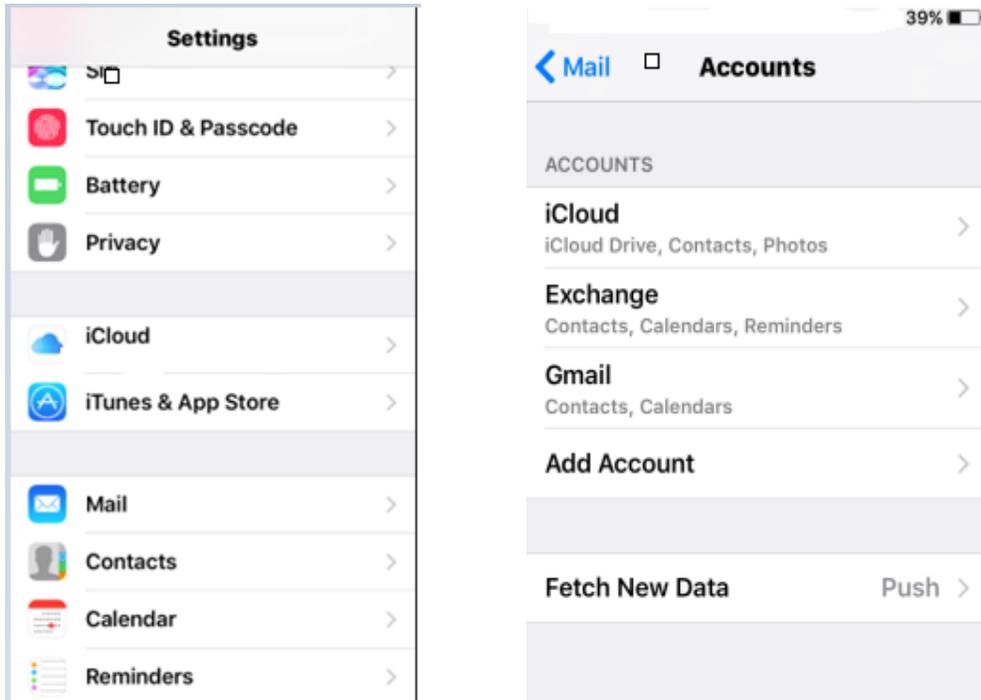


2. Choose "Add Account".
3. Choose type "Microsoft Exchange".
4. Enter your email address and then your UPN Login ID.  In the UPN Login ID enter your e-mail address.  This is the same ID that you would use to log into Hosted Outlook or Outlook Web Access.

5. The "Description" field can be left blank. Tap "Next".
6. If you have a wildcard set up in your DNS settings, you may see an error. Please "Accept" and the error will not be displayed again.
7. A new field for "Server" will pop up on the screen. For this, enter "webmail.hostingcloudapp.com", and tap "Next".
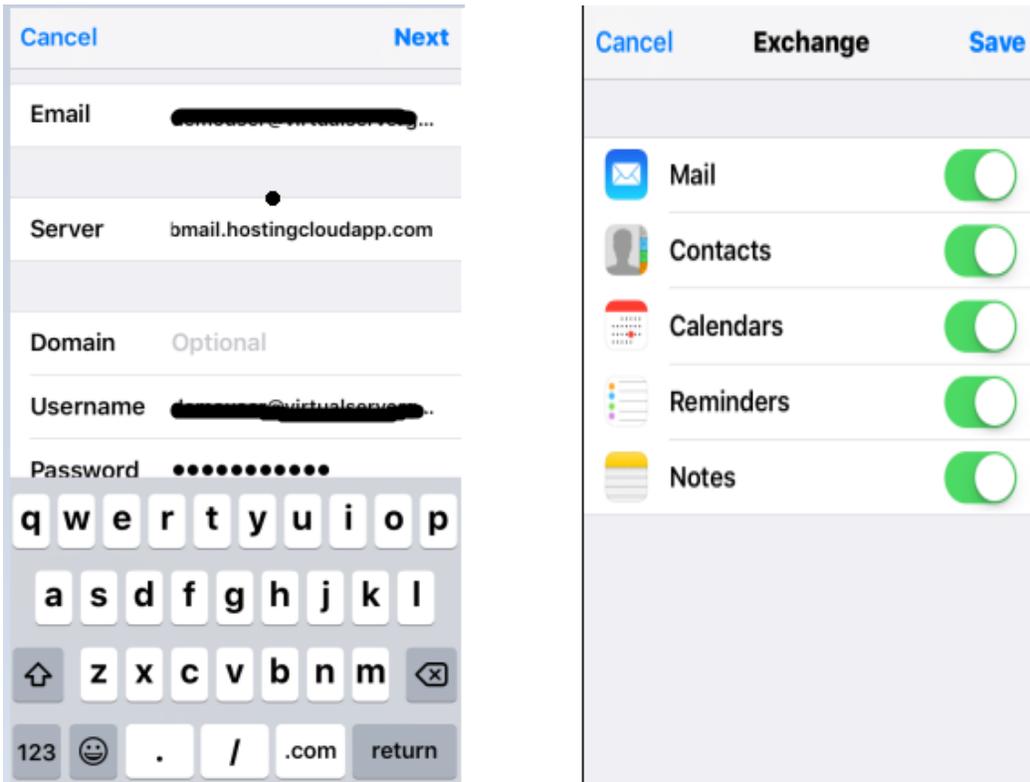
8. You may leave the domain filed as <BLANK>

   **NOTE:** If you get an error or are unable to connect after step 10; please come back to this step and enter hostingcloudapp and follow the rest of the process.

9. The iPhone will then verify your account information. If they are set correctly, you will be prompted for the various content that you need to sync like "Mail","Contacts", and "Calendars". By default, they are set to ON Position. To ensure that all your mails; contacts and calendars from server get synced to device, keep them ON.

10. Hit "Save".